

COMPLAINTS AND BULLYING

Complaints

As a MYP/DMYP or parent, you may wish to make a complaint against another MYP/DMYP, a LA support worker, UKYP member of staff, trustee or Procedures Group representative.

The process for dealing with complaints will differ according to the status of the person against whom the complaint is being made. Full details of the UKYP Complaints Policy can also be found on the UKYP website: www.ukyouthparliament.org.uk. In all cases however:

1. You must always put your complaint in writing.
2. You should check who you need to submit your complaint to.
3. An investigation will then take place.
4. The whole process should be completed within one month of the complaint being made.

5. Dependant upon the findings, sanctions may apply.

UKYP Anti-bullying Policy

Statement of Intent

We are committed to providing a caring, friendly and safe environment for young people so they can enjoy their involvement with UKYP in a relaxed and secure atmosphere. Bullying of any kind is unacceptable within UKYP. This includes bullying of young people by adults and bullying of young people by other young people.

If bullying does occur, all young people should know that incidents will be dealt with promptly and effectively. This means that anyone who knows that bullying is happening should know how they can report bullying by either informing a staff member or through other channels such as

helplines linked to trained youth workers and national websites.

Procedures for MYP/DMYPs

1. Report bullying incidents to a member of UKYP staff.
2. The bullying behaviour or threats of bullying will be investigated and the bullying stopped quickly.
3. In all cases, with the young person's consent, parents/guardians should be informed.
4. In all cases appropriate referral to specialist support will be offered to the victim/s of bullying.
5. If necessary and appropriate, police will be consulted.

Support should also be offered to the bully/bullies. An attempt

will be made to help the bully / bullies change their behaviour.

Help Organisations

Kidscape Parents Helpline (Mon-Fri, 10-4) 0845 1 205 204

Visit Kidscape
www.kidscape.org.uk

Bullying Online
www.bullying.co.uk

Full details of the UKYP Anti-Bullying Policy can also be found on the UKYP website: www.ukyouthparliament.org.uk. If you don't have access to the internet and would like to view the document please phone 020 7553 9890 and a copy will be posted to you.